



Republic of the Philippines

## Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

22 August 2024

### DIVISION MEMORANDUM

No. **563** s. 2024

#### **QUEZON GIRL SCOUTS BASIC AND AGE LEVEL COURSES**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public and Private Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. This Office invites and encourages all registered girl scout advisers that the Girl Scout of the Philippines Quezon Girl Scouts Council will conduct the Basic and Age Level Courses in Quezon Girl Scouts Council Headquarters Lucena City on **August 23-25, 2024.**
2. Please be reminded that participation to this activity is on voluntary basis and participants will be given service credits.
3. Interested participants may inform Ms. Jobelle L. Maningas, Project Development Officer I at 09934052794 for monitoring purposes of the participation of the schools.
4. Attached herewith is the letter from GSP Council Executive for more details on the said activity.
5. Immediate and widest dissemination of this Memorandum is desired.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated

Reference: Letter of communication from GSP

To be indicated in the Perpetual Index  
under the following subjects:

GIRL SCOUTS  
BASIC AND AGE LEVEL  
TRAINING COURSES

SGOD – quezon girl scout basic and age level courses  
SGOPB6NQ-001484/August 22, 2024



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**GIRL SCOUTS OF THE PHILIPPINES**  
Southern Luzon Region  
Quezon Girl Scout Council

22 August 2024

**CELEDONIO B. BALDERAS, JR.**  
Schools Division Superintendent  
Tayabas City Division &  
GSP Council Commissioner for Administration  
Brgy. Potol, Tayabas City

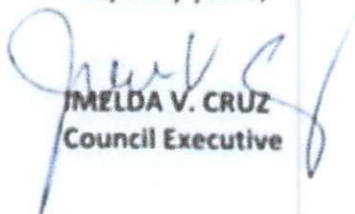


Dear Sir Balderas :

1. This in connection with the approved Basic and Age level Courses in Quezon GS Council this August 23-25, 2024 at the Quezon Council Headquarters, Lucena City .
2. The Objective of the said activity are the following :
  - a. develop positive values , leadership, camaraderie and willingness to serve;
  - b. enhance knowledge , skills and strategies of the participants to actively contribute to the development and implementation of Girl Scouting Program in schools;
  - c. contribute to the holistic development of learners through revitalization of girl scouting program;
3. Participants for the New Teachers/Non-Teaching Personnel
4. Registration Fee : Php1,250.00 inclusion of foods, materials and other miscellaneous expenses.
5. Things to bring : Official Uniform / gsp-polo shirt , personal belongings
6. Schedule of Training :

Opening Ceremony : August 23 @ 9:00 a.m.  
Closing Ceremony : August 25 @ 10:30 a.m.
7. May we also request to grant the service credits for the teachers who will be attending the training per Dep Ed Order No. 53.s. 2003 entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers".
8. Thank you so much for your support and approval.

Very truly yours,

  
**MELDA V. CRUZ**  
Council Executive

Noted & Approved

**CELEDONIO B. BALDERAS, JR.**  
Schools Division Superintendent  
Tayabas City Division &  
GSP Council Commissioner for Administration